



**CALIFORNIA  
HIGH-SPEED RAIL  
AUTHORITY**

**BRIEFING: MAY 2010 EXECUTIVE/ADMINISTRATIVE COMMITTEE - Agenda Item #8**

**TO: Committee Chairman Pringle and Committee Members Florez and Kopp**

**FROM: Carrie Pourvahidi, Executive Director**

**DATE: 04/29/10**

**RE: Board Policies and Procedures (including Conflict of Interest Code)**

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**Description/Background**

Proposed policies and procedures were presented to the Executive/Administrative Committee at its April 7, 2010, meeting, at which time several revisions were suggested. These revisions have been incorporated in the current draft of the policies and procedures. The current draft is attached.

The revisions to the earlier draft of the proposed policies and procedures consist of the following:

1. The addition of numbers and letter to identify the Articles and main sub-heading.
2. The addition of language pertaining to reimbursement for travel expenses. See Article I, Section B, paragraph 3.
3. The addition of language providing that the Chairperson is generally the primary spokesperson of the Authority Board. See Article II, Section A, paragraph 8.
4. The addition of language providing that the Chairperson can designate another board member to act as spokesperson. See Article IV, paragraph 1, second sentence.
5. A modification to Article IV, paragraph 5, allowing the Executive Director to designate Deputy Directors through whom direction to contractors may be given.
6. A modification to Article V, Section B, paragraph 1, eighth bullet, regarding the Executive Committees oversight relative to legislative and intergovernmental relations.
7. A modification to page 5 of the Conflict of Interest Code providing a proposed standard on which to base determinations as to whether and to what extent a consultant must report economic interests.

8. In addition, Appendices A and B have been reversed, so that Appendix A is now the Conflict of Interest Code and Appendix B now contains the Authority's Architectural and Engineering Services Regulations.

Any revisions to the Authority's Conflict of Interest Code must also be approved by the Fair Political Practices Commission before they go into effect.